



CYRUS DALLIN ART MUSEUM

Minutes



Date: Tuesday, December 8, 2020
Time: 7:00pm
Location: Conducted by Remote Participation

Members present: Sarah Burks, Co-Chair, Tracy Skahan, Chris Costello, Ellen Aamodt, Geraldine Tremblay, Molly Harper
Others present: Chuck Luca, Mark DeCew, Heather Leavell, Peter Middleton, James McGough, Trustee Emeritus, Rashmi Rao

Start at 7:14

Minutes

1. Executive Order on Remote Participation

S. Burks reviewed the Executive Order on Remote Participation.

2. Board of Director's report

H. Leavell reviewed the treasure's report and indicated that we did well with membership renewals and we received an early sponsorship from the Doherty's. We also sold several throw blanks to the schools. We are over in receipts and under in our expenses through the end of October. We amended budget for the collections because Signal of Peace came up for auction and we got it for \$9760. We will have separate acquisition fund going forward for purchases. Treasurer also said it is easier to review the month priors report – so we will be doing that going forward.

H. Leavell said that the Annual appeal is going very well so far. H. Leavell proposed that we do an online fundraiser through Facebook and we discussed options. H. Leavell submitted application to Arlington Cultural Council with help from Jim Charnley for funds from the economic recovery program.

S. Burks reminded us to use the smile.amazon link.

CYRUS DALLIN ART MUSEUM

Minutes

G. Tremblay has a reimbursement in the amount of \$15.78 for mailing state and federal taxes and mailing to Andrew Jay. A motion was made by E. Aamodt, seconded by C. Costello, to recommend reimbursement by the Corporation Board. The motion was approved.

J. McGough is going to work on thank you notes. J. McGough mentioned the Governor's new guidelines for COVID procedures and M. DeCew confirmed that its going back to Phase 3 part 1 for museums – 40% capacity. C. Luca asked what our square footage is – that's how he calculated the amount of people that can be in the Cutter Gallery at a time.

3. Collections/Curatorial

H. Leavell reviewed the draft Acquisition's Policy. General principals are to try to collect one new piece of art a year around certain parameters/criteria. Also, plan on expanding into other Western or American art. Prioritizing purchases (e.g., master plaster, bronze casts with companies that he worked with, second generation cast, etc.).

E. Aamodt brought up issue with space constraints and we discussed different options (better utilizing our space, Bob Shure, etc.). E. Aamodt also asked about role of trustees – that originally it was a role for the trustees vs. the directors. H. Leavell said in the purchase section that it indicates that everyone can suggest items for purchase and then it will be evaluated, etc. S. Burks suggested that we look back at our strategic plan with regards to procedures. Non-time crunch purchases would be reviewed by the Trustees too. E. Aamodt volunteered to be on the Acquisitions Committee. S. Burks asked why it was noted as "V. Acquisitions" and H. Leavell indicated it was part of a larger plan. S. Burks says it doesn't cover loan items and if they should be included here. We discussed parameters of loans. C. Luca wonders if an individual's passing negate the loan. G. Tremblay we should check with larger museums and a lawyer.

H. Leavell said that Nancy Blanton's husband Kevin came in and checked out the new Paul Revere Panel. He doesn't want to put holes in it and he is going to try to mount and hang from ceiling. H. Leavell is going to show him other pieces (Algerian Panther, etc.) to see what else he can help with. H. Leavell said that the Arlington Cultural Council grant is due shortly and the Signal of Peace is at Bob Shure's. S. Burks said that the reign on Sherman had come loose – she noticed when in museum to clean.

4. Operations/Facilities

C. Luca didn't hear back from Michael regarding the duct in storage closet. C. Luca will follow-up. C. Luca said new boiler looks good and heat seems better/even. H. Leavell noticed that the smell is gone. C. Luca thinks because heat is better regulated and because the dehumidifier is working. C. Luca said it was noticeable

CYRUS DALLIN ART MUSEUM

Minutes

during a recent opening. S. Burks suggested that we leave the door open when the gallery is not in use.

5. Review of Minutes

E. Aamodt made a motion to approve the minutes of October 13, 2020 and November 10, 2020 respectively, as corrected. G. Tremblay seconded. Unanimously approved by roll call vote.

6. Volunteers' Report

P. Middleton has led a couple of small group tours. One tour each of the last weekends. We will monitor the orders from the Governor's office. M. Harper asked about the tours and H. Leavell said that they might have found out our small group tours on our website – one was from a woman from Lincoln. H. Leavell had feedback from Lincoln (Valerie) which was really positive. J. McGough indicated that the first group was from Australia – formerly from Utah. M. Harper shared that her partner's family is from Lincoln and their experience at the museum. M. Harper suggested a flyer or something on the piece since we already have the content. S. Burks suggested that we take the rack cards and drop them off at the Lincoln Library. H. Leavell said that Nancy White would like to come back as a docent.

7. Events Calendar

M. Harper went over how to subscribe, like, and comment on our social media platforms. Showed YouTube as an example. C. Luca asked why one of the videos was so popular (Wendall Holmes) – M. Harper said that YouTube has a new pilot program (short videos, vertical, etc.) and that's likely the reason.

E. Aamodt asked if we bought a hard copy of National Geographic with the Massasoit. We discussed any additional publicity/program/article we can do with this, if any.

A. Jay did a Wikipedia page for the museum.

M. DeCew suggested posting reviews on Yelp. S. Burks and M. Harper suggested TripAdvisor.

M. Harper put together a volunteer Social Media Coordinator posting.

S. Burks is going to have Suffrages Zoom event and will probably do weekday evening. H. Leavell found information on suffrage movement and will send to Sarah.

H. Leavell has a talk (Newton) at 2/16/2021 at 6pm.

8. Marketing/Publicity

CYRUS DALLIN ART MUSEUM
Minutes

We can talk to Susan about upcoming events to publicize.

9. New/Old Business

A. Jay volunteered to be interviewed by ACMI.tv

DEI meeting was yesterday. H. Leavell indicated that they talked about the plan for the learning journey. Aiming to start first meeting in January/February and will be open to all.

D. Johnson is making contact with the Ute Indian Tribe hoping we can do a collaboration with them.

H. Leavell said that the newsletter has been printed and needs to get out.

C. Luca is going to follow-up with Mike Carney regarding changing out all ducts and air handlers.

J. McGough needs photos to finish album so it can go in archives.

M. DeCew asked about geocaching and told us about the Cyrus Dallin quest

https://www.geocaching.com/geocache/GC6ZT9E_the-cyrus-dallin-quest

10. Review of Action Items

General review of AI.

Meeting adjourned at 9:16pm.

Next meeting is scheduled for January 12th at 7pm.